

Tender Spirits Childcare

Closure Schedule



2023 Closure Schedule (CCOF Contract Term April 2023 – March 2024)

The following is a list of our **planned closures** for the **2023 calendar year**. Please note that this is not an inclusive list; from time-to-time personal closure dates may need to be added. The list will be updated/ changed as needed as per our policy handbook. **All STATs are paid closures, 20 days vacation are paid closures** (as banked time off – see bottom of sheet). Personal days taken off as a closure will not be charged for and parents will be reimbursed as needed. If a substitute is called in to cover the providers personal day, then full tuition fees will remain in effect.

2023 STATUTORY HOLIDAYS AND CLOSURES				
Holiday	Date	Date in Lieu of	Reason	Paid/ Unpaid
New Year's Day	Sunday, January 1	Monday, January 2	National STAT	PAID
Family Day	Monday, February 20		Provincial STAT	PAID
Good Friday	Friday, April 7		National STAT	PAID
*Easter Monday	Monday, April 10		Federal STAT	UNPAID
Victoria Day	Monday, May 22		Provincial STAT	PAID
Canada Day	Saturday, July 1	Monday, July 3	National STAT	PAID
B.C. Day	Monday, August 7		Provincial STAT	PAID
Labour Day	Monday, September 4		National STAT	PAID
Truth & Reconciliation Day	Saturday, September 30	Monday, October 2	Provincial STAT	PAID
Thanksgiving Day	Monday, October 9		Provincial STAT	PAID
Remembrance Day	Saturday, November 11	Monday, November 13	Provincial STAT	PAID
Christmas Day	Monday, December 25		National STAT	PAID

2023 VACATION & PRACTICUM CLOSURE DATES		
Description	Date	Paid/Unpaid
Vacation 5 days (used for Practicum)	June 26-30, 2023	PAID
Vacation 10 days (used for Practicum)	July 4-17, 2023	PAID
Vacation 5 days	December 22-29, 2023	PAID
Additional Closure Dates for Practicum	July 18 – September 12, 2023	UNPAID
The following dates are the days that I would be away at practicum to complete my ECE Specialities/ Diploma. With these dates in mind, I will be working through the summer and dedicating all my summer vacation time towards completing my two practicums that are 5 weeks each.		
Official Practicum Dates (as reflected above as closure / vacation dates)		
Infant/Toddler (IT) Practicum Placement	June 26 – July 31, 2023	
4 Day Practicum Paperwork Closure	Aug 1 – Aug 4, 2023	
Special Needs (SN) Practicum Placement	Aug 08 – Sept 12, 2023	

Securing or Terminating Care Over the Summer Closure: Parents have the choice to keep their child's space secured at TSCC over the summer closure dates by simply paying the educators paid accrued vacation time and not withdrawing from their childcare contracts. If parents, choose to withdraw from their childcare contracts for the summer then their childcare contracts are effectively terminated, and their child's spaces will NOT be secure. In these cases, parents take the chance that any vacant spaces may be filled at anytime and TSCC is able to sign new childcare contracts with perspective clients for these spaces. Parents that wish to withdraw childcare for the summer are subject to all policies regarding termination of care as outlined in TSCC's handbook, policies, and contracts.

Paid Vacation/ Earned Banked Time Off: Additionally, there are 260 billable childcare days in 2023. Parents are billed based on 20 billable days per month for a total of 240 per year. The 20 days not billed for are allocated towards the educators paid vacation time. Therefore the educator has worked for this vacation time and parents should realize that payment during vacation closures has been earned.